

*Review the list annually. Keep it handy with your important papers.*

*What can you carry?  
What fits in your car?*

*What can you scan  
and store on your  
backup drives?*

## **The Grab-and-Go file**

### **Important papers for your emergency supply kit**

---

*by Mary Danielsen: Documented Legacies*

Most emergency management plans suggests you compile a list of important records or documents to have with you in case you are forced to leave your home in an emergency. Some can be scanned and store on backup drives or online. They may include the following:

- drivers licenses
- passports
- social security cards
- military documents
- mortgage papers
- leases
- checking accounts
- typical monthly bills, including student loans, utilities, and credit cards
- diplomas
- church documents such as baptismal records
- marriage licenses
- medical records
- medication schedules
- health insurance cards
- last will and testament
- living will
- power of attorney
- medical power of attorney
- photos of each room of your home
- family photos (Are these digitized on your backup drives)
- insurance polices
- banking records
- investments
- tax returns
- business incorporation papers
- list of family contacts, doctors, and community phone numbers including the local office of emergency management
- website passwords - make a list
- calendar (either printed or electronic)
- cash
- notebook and pens
- your backup drives
- waterproof containers or bags - to store it all in, even temporarily